



## UCSB COMMUNITY HOUSING OFFICE

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ON-LINE LISTINGS ❖ EDUCATION ❖ DISPUTE RESOLUTION ❖ RENTAL SUCCESS GUIDE

### OFFER TO HOLD RENTAL UNIT

On the date specified below, "Property Provider" received the sum of \$ \_\_\_\_\_ from "Applicant" to hold the rental-housing unit located at the address below:

\_\_\_\_\_  
\_\_\_\_\_

Both parties have three (3) days to make a final decision.

If either party decides not to enter into an agreement, Property Provider will return the sum of \$ \_\_\_\_\_ to the Applicant.

If both parties agree to enter into an agreement and sign a contract, the sum of \$ \_\_\_\_\_ will be applied to the first month's rent. If after reciprocal notification of acceptance by both parties, Applicant fails to enter immediately into a Rental Agreement with Property Provider and to pay \$ \_\_\_\_\_ toward total move-in costs.

Property Provider may deduct \$ \_\_\_\_\_ from this deposit in compensation for damages incurred as a result of having held this rental unit.

1st Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

2nd Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

3rd Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Property Provider's Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Today's Date: \_\_\_\_\_

*Sample Form*